

## CHIPER N2/CAREB REB SOP ADDENDUM

CHIPER has adopted the N2/CAREB REB SOPs. However, in order to reflect specific CHIPER requirements, this addendum must be used in tandem with the SOP noted below\*.

Addenda have been prepared only where the N2/CAREB SOP is insufficient with respect to CHIPER's SOPs.

There are no addenda when the only change would be to replace REB with CHIPER.

### N2/CAREB SOP 402 – REB REVIEW DECISIONS

SOP Section	CHIPER Addendum
<p>5.1.2 The REB should reach one of the following decisions as a result of its review of research submitted for initial or for continuing review...</p> <ul style="list-style-type: none"> <li>Deferral (defer decision-making on the application and continue the deliberation of the application at a future Full Board meeting)...</li> </ul> <p>Upon consideration of the research along with the response from the Researcher, at the Full Board meeting, the REB should issue its final decision (approved, approved with modifications, deferral or disapproved),</p>	<p>5.1.2 The REB should reach one of the following decisions as a result of its review of research submitted for initial or for continuing review...</p> <ul style="list-style-type: none"> <li><b>Tabled</b> (defer decision-making on the application and continue the deliberation of the application at a future Full Board meeting)...</li> </ul> <p>Upon consideration of the research along with the response from the Researcher, at the Full Board meeting, the REB should issue its final decision (approved, approved with modifications, <b>tabled</b> or disapproved),</p>
<p>5.2.1 A Researcher may appeal the decision of the REB if the disagreement between the Researcher/applicant and the REB cannot be resolved through a reconsideration process at a Full Board meeting at which the Researcher/ applicant shall have the right to be heard;</p>	<p>5.2.1 A Researcher may appeal the decision of the REB if the disagreement between the Researcher/applicant and the REB cannot be resolved through a reconsideration process at a Full Board meeting at which the Researcher/ applicant shall have the right to be heard. <b>The Researcher will adhere to the following process for requesting reconsiderations:</b></p> <ul style="list-style-type: none"> <li><b>Requests for reconsideration must be submitted in writing within five (5) business days after the RITHIM decision is communicated to the researcher.</b></li> <li><b>The researcher's request for reconsideration must be submitted to the attention of the applicable CHIPER committee Chair using the email address <a href="mailto:CHIPER@researchmb.ca">CHIPER@researchmb.ca</a>, and will include the reasons for the request for reconsideration (i.e., procedural or substantive grounds).</b></li> <li><b>The CHIPER Chair will reconvene the CHIPER committee to review the project (or bring the reconsideration to the CHIPER committee at its next meeting).</b></li> </ul>

	<ul style="list-style-type: none"> <li>• The researcher will be given five (5) business days' notice of the CHIPER meeting, and the researcher will have an opportunity to provide additional information to, and answer questions from, the CHIPER committee.</li> <li>• If agreement is not reached and the protocol is still deemed to be unsatisfactory, CHIPER (through its Chair or designate) shall uphold its decision to disapprove the application and communicate this in writing to the researcher.</li> <li>• Such communication shall be sent within five (5) business days of CHIPER's reconsideration meeting.</li> </ul>
5.2.3 Appeals are conducted in accordance with the established organizational policy. The organization at which the appeal will take place will be determined on a case-by-case basis by the REB in consultation with the Researcher (and his/her affiliated organization);	5.2.3 Appeals are conducted <b>by the Provincial RITHIM Committee (PRC)</b> in accordance with the established organizational policy. <del>The organization at which the appeal will take place will be determined on a case-by-case basis by the REB in consultation with the Researcher (and his/her affiliated organization);</del> <b>Refer also to PRC Policy on Appeal of CHIPER Decisions</b>

Revision History	
Date/Version	Summary of Changes
May 1, 2025/001	Original version.